

CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 10/11/2002

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Update HRSBOX, HRQA, and HRTEST databases throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	ACTIVITY: Bring down HRPROD Application Server from 10am Monday until 8am Wednesday LOCATION: N/A IMPACT: The server will be unavailable during this period of the <u>Payroll week</u> .	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Friday, 11/01/2002	ACTIVITY: Apply patches to the HR Production areas from 7am until 9am LOCATION: N/A IMPACT: The server will be unavailable during this period.	Waiting for the arrival of the next scheduled Start Date.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	ACTIVITY: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Cheri Detweiler	To Be Determined	ACTIVITY: Apply patches to the FS Production areas from 7am until 9am LOCATION: N/A IMPACT: The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	ACTIVITY: Perform maintenance and upgrades on network systems. LOCATION: ISD Computer Room. IMPACT: All City network systems will be unavailable during this period.	Will not take place on 10/13 - staff at training.		N/A
83	Oracle Patch -- Hafnium Ref: Kari Alverson	To Be Announced	ACTIVITY: Apply patch to Oracle database on server Hafnium LOCATION: N/A IMPACT: This database will unavailable during the patch update.	Waiting for Start Date decision.		

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86	GroupWise Client Upgrade Ref: Paul Pedron	Monday, 10/07/2002 thru Friday, 10/11/2002	ACTIVITY: Upgrade GroupWise client to version 6.0.2. LOCATION: <i>Convention Center / FAX</i> IMPACT: User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Extended thru the new Start Date period.		
87	GroupWise Client Upgrade Ref: Paul Pedron	Monday, 10/14/2002 thru Friday, 10/19/2002	ACTIVITY: Upgrade GroupWise client to version 6.0.2. LOCATION: <i>Fire / MSC</i> IMPACT: User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of the new scheduled Start Date.		
90	Radon Server Ref: Kari Alverson	Thursday, 10/03/2002 at 6:30am	ACTIVITY: Install a one gigabyte network card into Radon to increase backup speed. LOCATION: ISD Computer Room. IMPACT: During the install, Radon will be unavailable for approx 30 minutes.	Waiting for the arrival of the new scheduled Start Date.	U	10/03/2002
91	GroupWise Ref: Harry Houck	Friday, 10/04/2002 @ 12:30pm	ACTIVITY: Shutdown GroupWise for upgrade Java and Zen files LOCATION: Police Dept. only. IMPACT: P.D. GroupWise post office will be down after the upgrade from 12:30pm to 1pm.	Completed for server Krypton.	U	10/04/2002
92	PD Netware Servers Ref: Harry Houck	To Be Determined	ACTIVITY: Netware Server upgrades, Kevlar and Area Stations. LOCATION: Police Dept. only. IMPACT: P.D. staff will be notified, by Harry Houck, of outages at the time of the updates. File access and network printing affected for 15 minutes.	Ongoing until completed.		
93	HTE Version 6.1 Ref: Dennis Jones	Saturday, 10/12/2002, AFTER Utility Billing	ACTIVITY: Load HTE version 6.1 software into the test environment on the AS/400. LOCATION: ISD Computer Room. IMPACT: NO impact to production.	Waiting for the arrival of scheduled Start Date.		

